“Sample Letter”

As a player you need to **PERSONALIZE** this letter to each school and include key personal information on yourself. Avoid sending bulk communications when possible!

**Introduction and why you are interested in that program?**

Coach [Coach’s Full Name], My name is [Name] and I am currently a (class) at (High School and location) and will graduate in (graduation year).

What do you know about the school and program and why is the program and school attractive to you?

**Personal Info section. What to Include**?

GPA?

High School and Club playing information. Awards. Team and Personal Accomplishments.

**Upcoming Schedule**.

Include details on location (field #, address etc…and game time).

Include your jersey # and color.

If you are a Goalkeeper and don’t play the entire match try to share what half you will play!

**References?**

Think about who can talk about your qualities as a teammate, player, leadership and ability to work well with others.

Employers? Coaches? Teachers? Etc….

**Closing.**

Use a professional ending to your letter. Ask a parent or teacher or coach to do a quick review of your letter before it’s sent.

**Other important info**:

Follow up! College programs get contacted by hundreds of players each year. Distinguish yourself by dedication and follow up!

If your schedule changes, do your best to communicate that to coaches you have invited to see you play.

If you can do so, include a clear picture with your number to help coaches identify you on the field!